

FY18 NORTHEAST TENNESSEE SCHOOL BREAKFAST CHALLENGE

FINAL REPORT

Thanks to you more children can start the day nourished and ready to learn with school breakfast. They will have the food they need to grow up happy, healthy, and strong. Thank you! All winners must email the Breakfast Challenge Final Report to: Ashley Penley, Children’s Programs Coordinator at feedthekids@netfoodbank.org before **May 31st, 2018**. If you have any questions please contact Ashley at (423)279-0430 Ext 204.

Contact Information

Primary Contact:

Title:

Email:

Phone:

School:

Historical Average Daily Participation Data

Please provide your school's monthly Average Daily Participation (ADP) for the 2016-2017 school year.

To calculate ADP: divide the number of meals served in the month by the number of operating days.

Please note the following definitions for *Where was breakfast served?*:

- Cafeteria – breakfast is served and eaten in the cafeteria
- Breakfast in the Classroom – breakfast is delivered to the classroom and eaten in the classroom
- Grab and Go to the Classroom – breakfast is served from one or more central locations, and students have the option to eat it in their classroom after the bell has rung.
- Grab and Go to a Common Area – breakfast is served from one or more central locations, but students must finish it before going to their classroom.

Year	Month	Student Enrollment	ADP Breakfast	ADP Lunch	Where was breakfast served?	Did your school serve breakfast free to all students?	Comments/circumstances that may have affected the data (e.g., school closings).
2016	Aug						
2016	Sept						
2016	Oct						
2016	Nov						
2016	Dec						
2017	Jan						
2017	Feb						
2017	Mar						
2017	Apr						
2017	May						

Current Average Daily Participation Data

Please provide your school's monthly Average Daily Participation (ADP) for the 2017-2018 school year.

To calculate ADP: divide the number of meals served in the month by the number of operating days.

Please note the following definitions for *Where was breakfast served?*:

- Cafeteria – breakfast is served and eaten in the cafeteria
- Breakfast in the Classroom – breakfast is delivered to the classroom and eaten in the classroom
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2017	Aug						
2017	Sept						
2017	Oct						
2017	Nov						
2017	Dec						
2018	Jan						
2018	Feb						
2018	Mar						
2018	Apr						
2018	May						

Narrative Report

Outline the actions your school has taken from the start of this project to the present. Please include the following:

- Steps taken to setup, start and continue operations of your new breakfast program (include activities such as purchasing equipment, communication with your meals vendor, discussions with key school staff, parents or students about changes in the breakfast program, etc.)
- Challenges or problems faced while making changes to the program and how they were addressed or describe the plan to address them

Describe a typical day of your new breakfast program. What needs to happen before children start to arrive at school? How is the breakfast transported from where it is prepared or stored to where the kids eat?

How have the changes made in your breakfast program affected the following?

- School food service operations (changes in costs and/or increases in revenue)
- Rate of tardiness/attendance
- Disciplinary issues
- Nurse visits
- Other indirect outcomes -- other than number of children eating breakfast

Since the start of your new breakfast program, have you discovered any “new” ways of providing breakfast that you did not expect?

Please share a quote or story on how you’re breakfast program impacted the students and/or school. Please include any relevant comments regarding the FY18 Breakfast Challenge that have not been addressed in the previous questions.

Budget

Please complete the following chart indicating how your school used this funding.

Category	Description (incl. unit cost and qty. if applicable)	Amount
		\$
		\$
		\$
		\$
		\$
		\$
		\$
		\$
	Total	\$

Additional Information

Do you plan to continue your new breakfast model into the next school year?

- Yes - briefly describe any changes you will have to make to ensure the sustainability of serving more children breakfast (i.e., will you have to change your school food service planning/budget, hire additional staff, etc.)
- No - briefly describe the reasons why your school will not serve an alternative model in the next school year

Please attach any supporting documents (pictures, letters, newspaper clippings, etc.).